

JOB DESCRIPTION

Position: Planning Engineer
Reporting to: Engineering Director
Location: Bloxham, Oxfordshire

About Agrivert

Agrivert is a successful company, designing, constructing and operating facilities in the organics recycling, green energy and sludge processing sectors. Agrivert is working on projects in the UK and throughout the world, particularly in the Far East and Australasia. With a pipeline of design, build and operate projects to deliver, Agrivert is strengthening its core staff.

Role Overview

The Planning Engineer will be responsible for setting up and generating detailed project execution plans for design, procurement, installation and commissioning of process plant in order to assist project management in identifying the most economic and timely methods, sequences, disciplines, key milestones and critical tasks.

The Planning Engineer will establish a project baseline plan and seek actual progress information from all parties to measure and report project progress.

The development of plans will include estimating timescales, man hours, effort and cost information for in-house engineering disciplines and JV partners. Information from contractors, sub-contractors and suppliers will also need to be incorporated into the overall plan.

Plans will need to be constantly kept up to date by contacting inhouse departments, JV and all external parties.

The Planning Engineer will monitor day-to-day work progress for a project, collate the appropriate information from the project teams and subcontractors and accurately reflect progress on the project plan.

The Planning Engineer will also identify slippages, delays and any other project risks, quantify them in terms of schedule, manhours and/or cost impact, and clearly and concisely communicate this to the Project Manager for reporting.

You'll normally work around 40 hours a week. Extra hours of work may sometimes be necessary to meet deadlines.

Experience & Qualifications:

- An honours degree in an Engineering discipline, or similar qualification
- Project management certification or qualification preferred (e.g. Prince 2, APM, PMP)
- Full understanding of planning for the design, installation and project management of biological process plant and systems
- Proven experience within a similar role
- Strong working knowledge in computer-aided planning software such as Primavera P6
- Experienced in all Microsoft Office programs including Excel, Word, Visio & PowerPoint
- Exceptional standards of spoken and written English
- Able to give presentations to senior managers, clients and other external bodies
- Practical experience working within a similar highly regulated environment
- Proven ability to manage costs; and demonstrable commercial awareness
- Health, safety and environmental awareness